

**BURSARY COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF
LONDON FREEMEN'S SCHOOL
Monday, 16 March 2020**

Minutes of the meeting of the Bursary Committee of the Board of Governors of the City of London Freeman's School held at City of London Freeman's School, Ashtead Park, Surrey, KT21 1ET on Monday, 16 March 2020 at 4.00 pm

Present

Members:

Nicholas Goddard (in the Chair)
Andrew McMillan
Councillor Chris Townsend
Deputy Philip Woodhouse (by video conference)

Officers:

Roland Martin - Headmaster of the City of London Freeman's School
Jo Moore - Bursar, City of London Freeman's School
Steven Reynolds - Chamberlain's Department (by video conference)
Nicholas Basye - Chamberlain's Department (by video conference)
Polly Dunn - Town Clerk's Department

1. APOLOGIES

Apologies were received from Deputy Roger Chadwick and Brian Harris. Deputy Philip Woodhouse joined by video conference call.

In the absence of the Chairman, Governors appointed Nicholas Goddard as Chair for this meeting.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes of the meeting held on 6 June 2018, be approved as accurate record.

4. NOTE OF INQUORATE MEETING

RESOLVED, that the note of inquorate meeting held on 26 March 2019, be noted.

5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

6. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business.

7. **EXCLUSION OF THE PUBLIC**
RESOLVED, That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
8. **NON-PUBLIC MINUTES**
RESOLVED, that the non-public minutes of the meeting held on 6 June 2018, be approved as accurate record.
9. **ANNUAL REVIEW OF HARDSHIP BURSARY AWARDS**
Governors considered a report of the Chamberlain and the Headmaster of the City of London Freemen's School regarding three Hardship Bursary Applications and the Cash Flow Forecasts.
10. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.
11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was one item of urgent business.

The meeting ended at 4.38 pm

Chairman

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